

# 2 Jays Nursery

## Proprietor

**Mrs. Joy Kyriacou**  
**24, Park Avenue**  
**Potters Bar, Herts, EN6 5EJ**  
**01707 647829**  
**Email: joy.kyriacou@ntlworld.com**

Name of child - (Please print) .....

Date of birth - (Please print) .....

I would like my child to attend 2 Jays Nursery for the following sessions from:

Term Start - (Please Circle)	January	April	September
Term Year*			

\*Please write the current year that the term start refers to

### **Breakfast Club**

Monday	8:00 – 9:00	
Tuesday	8:00 – 9:00	
Wednesday	8:00 – 9:00	
Thursday	8:00 – 9:00	
Friday	8:00 – 9:00	

### **Morning Session**

Monday	9:00 – 12:00	
Tuesday	9:00 – 12:00	
Wednesday	9:00 – 12:00	
Thursday	9:00 – 12:00	
Friday	9:00 – 12:00	

### **Lunch Club**

Monday	Depending on numbers	
Tuesday	12:00 – 1:00	
Wednesday	12:00 – 1:00	
Thursday	12:00 – 1:00	
Friday	Depending on numbers	

### **Afternoon**

Monday	Depending on numbers	
Tuesday	12:00 – 3:00	
Wednesday	12:00 – 3:00	
Thursday	12:00 – 3:00	
Friday	Depending on numbers	

### **All Day**

Monday	Depending on numbers	
Tuesday	9:00 – 3:00	
Wednesday	9:00 – 3:00	
Thursday	9:00 – 3:00	
Friday	Depending on numbers	

Fees are calculated on a term by term basis depending on the number of sessions in a term.

Fees are paid termly or half termly in advance either in cash or by cheque made payable to **2 Jays Nursery.** You will be informed of the amount payable.

Please note your child may be entitled to Education Grant Funding, please ask for details.

We are also registered for various childcare vouchers.

If you do not wish your child to take up the place at 2 Jays Nursery, please let me know immediately so that the place can be offered to someone on the waiting list.

If you have any queries please do not hesitate to contact me. I look forward to meeting you.

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Please sign and return with the application form and sessions form.

- \* All fees must be paid regardless of whether your child is off sick or on holiday.
- \* Any child suffering from diarrhoea or sickness will need 48 hours exclusion from the nursery.
- \* One terms notice in writing must be given, if you wish to give up your child's place at 2 Jays and any outstanding fees must be paid.

**If fees are not paid, the nursery reserves the right to refuse entry to your child and may take legal action to recover unpaid fees. The nursery will also seek to recover any costs associated with such action.**

I have read, understood and agree with the above.

Name of child..... Parent/carer.....

Signature.....

Name (Please print) .....

Date.....

If you have any queries please contact Joy Kyriacou Tel no. 01707 647829

Email: joy.kyriacou@ntlworld.com